

# Ohio Cave Survey | MINUTES

June 24, 2020 | 1901-1934 Hours EST | Meeting location Online via Google Meet

Meeting called by	M. Hood
Type of meeting	2 <sup>nd</sup> General Meeting
Facilitator	M. Hood
Note taker	M. Hood

## AGENDA

Approval of Minutes from last meeting  
1<sup>st</sup>: Curt Harler    2<sup>nd</sup>: Don Conover

### Reports:

President – Mike Hood: Nothing to report.

Vice President – Curt Harler: Nothing to Report.

Secretary – Sarah Lott: Excused from meeting.

Treasurer – Gary Bush: Give report under new business.

Director – Dr. Hazel Barton: Nothing to report.

Director - Jonah Kidder: Excused from meeting.

Director - Kevin Lorms: Nothing to report.

Director - Darryl Marsh: Excused from meeting.

Communications Committee – Chairman position is open. Nothing to report.

Finance Committee – Gary Bush has nothing to report.

Landowner Committee – Chairman position is open. Northing to report.

OCS-ODNR Liaison Committee- Aaron Bird: Report was emailed to membership earlier and has nothing else to report.

Records Committee – Rich Kline was excused from the meeting.

### Old Business

- Accept Board nominations from the floor

No nominations presented.

## Old Business

---

- Closing of Board Member nominations (From email)

1<sup>st</sup>: Curt, 2<sup>nd</sup>: Garyallot online – 3 people to take on responsibility. Mark Swelstad and Aaron Bird volunteered. Email Mike if interested in assisting.

- Incorporate with the State

Gary Bush - \$99 to state, have to submit to summarized constitution and contact person info.

- Apply for tax exempt status – 501C3

IRS filing can take 6-8 months. Find attorney to make go quicker. RKC attorney possible? Gary will work on filing with the state of Ohio, fairly straightforward.

- Memorandum of Agreement with ODNR

Erin Hazelton (erin.hazelton@drn.state.oh.us) and Jeff Johnson with ODNR Spoke

ODNR Houses all Cave Files

Current Cave database – Horton Hobbs paper files organized by county and 10 year old GIS database by Horton Hobbs

Need to draft protocols for the surveys

Cave Laws – ORC

MOU – Done with other state Agencies. No other “private” groups have access, except on a request basis.

Possibly Model off of KSS or Indiana.

Create Small Ad Hoc Committee (5 members): Aaron Bird, Rachel Bosch, Nathaniel Iden, Curt Harler, and Darryl Marsh.

- Dues Structure for 2021

Waived Dues for 2020

Individual: \$10-12? Ex. KSS \$12

Organization: \$20. 30-40? Ex. KSS \$40

Life Time: ??. Ex. KSS \$100 (20x annual dues) to be invested so there is a 5% return every year. NSF?

- Budget Development

Administrative

Filing fees

Newsletter: how many times a year? How published?

Webpage: Current is a freebee to get the organization out there. Professional paid in future \$100-200. Gary Bush is the webmaster of 5-6 sites including NSS.

What services does the survey want to provide?

Other sources of revenue besides dues?

Gary offered to set up a draft budget.

## **Old Business**

---

- Submitting to and requesting data from Files

Requesting info: One location/Cave. Easy, yes or no and conversation.

Entire county – more complicated.

KSS uses an online Info with a fee. Possible idea for future?

ODNR has something like this but not for sensitive info which caves are.

---

## **New Business**

---

- a. The Board of Directors confirmed the e-mail vote to appoint Rich Kline as Chairman of the Records Committee. Curt Harler moved to approve the e-mail vote. Kevin Lorms seconded. Motion passed.
- b. Items from the June 17th Board of Directors meeting:
  - Ohio Articles of Incorporation and Tax Exempt Status - Gary Bush stated he will submit the application for incorporation as soon as the vote to approve by the membership is completed (note--we did receive 2/3rd favorable votes to approve). He will apply for our tax exempt status once the Articles of Incorporation are approved by the state.
  - Bank Account - Gary Bush is researching banks to set up our accounts with. PNC and 5/3rd are possibilities.
  - Dues for 2021 - Mike Hood informed the membership the board approved dues as \$15 for regular members, \$5 for associate members (under age 18), and \$30 for organizations.
  - General Membership Meetings - Mike Hood stated our bylaws say we are required to have a general membership meetings a minimum of twice a year. Should we meet more often as we're still getting on our feet? Curt Harler recommended we hold general membership meetings quarterly for now.
  - Establish Permanent Committees - Mike Hood reported the board established the following permanent committees: Communications Committee, Finance Committee, Landowner Committee, OCS-ODNR Liaison Committee, and Records Committee.
  - Committee Chair Appointments - Mike Hood said we are still in need of a chairman for the Communications

## **New Business**

---

Committee and Landowner Committee, as well as a newsletter editor. He will send out another request for volunteers.

- Approve Board Policies - Mike Hood reported the board approved the board policies, which act as policy letters for the organization. They are all posted on the web page.
- Curt Harler asked Gary Bush who checks should be made out to for dues and such. Gary said until we get a bank account, we can't accept payments, but will most likely be made out to Ohio Cave Survey.
- Curt Harler asked if we had an official logo yet. Mike Hood said we do not, but he did place the one designed by Gary Bush on the web page just to jazz it up a bit, but it is not the official logo. Mike will put out another request for logo designs.
- Don Conover asked if we can open a temporary account and then transfer funds to a permanent account, once established? Gary Bush said we could put funds in anyone's account and transfer them later to our account. However, the account the money is going to, temporarily, is not recommended.

- Round Table

## Adjournment:

1<sup>st</sup>: Curt

2<sup>nd</sup>: ??

Next Meeting: Will Discuss Further