

Ohio Cave Survey | BOARD MTG. MINUTES

July 12, 2020 | 1901-1933 Hours EST | Meeting location Online via Google Meet

Meeting called by M. Hood

Type of meeting 1st Board Meeting

Facilitator M. Hood

Note taker S. Lott

In attendance:

M. Hood, C. Harler, S. Lott, G. Bush, Dr. H. Barton,
J. Kidder, K. Lorms, D. Marsh

AGENDA

Approval of Minutes from last meeting

1st: Curt 2nd: Darryl

Reports:

President: Mike Hood

- Nothing to Report

Vice President: Curt Harler

- Nothing to Report

Secretary: Sarah Lott

- 4 new members, 3 new Associate members in the 2 last months

Treasurer: Gary Bush

- Still working on the 501c3.
- Need 5 years of financial data or estimated.
- PNC Bank after getting 501c3 and \$500.

Directors: Dr. Hazel Barton, Jonah Kidder, Kevin Lorms, Darryl Marsh

- Nothing to Report

Communications Committee: OPEN

- Nothing to Report

Finance Committee: Gary Bush

- Nothing to Report

Landowner Committee: OPEN

- Nothing to Report

OCS-ODNR Liaison Committee: Aaron Bird

- Not present

Records Committee: Rich Kline

- Not present

Old Business:

Ohio Article of Incorporation: Gary Bush

- Wanted to meet verbiage for federal filing to be a Non-Profit
- Probably will take 1 day or 2
- \$99 to file, \$25 every time to make a change
- Approved by Board, will be sent out to membership tomorrow for vote.

Tax Exempt Status: Gary Bush

- Will talk to the appropriate people.
- Will file for the 501C3 (1023EZ Form)
- \$250 to file
- Will take approximately 3 months

Bank Account: Gary Bush

- If we got with PNC we will need to have the 501C3 prior to getting a bank account
- Need to keep at least \$500 in account or is ~\$15 a month

PayPal Account: Gary Bush

- Need a Bank Account first

Dues for 2021: Board Members

- Associate (Under 18): \$5
- Individual: \$15
- Organization: \$30
- ~~Life: \$300~~
- 1st Curt, 2nd Gary
- Remove life membership “friendly amendment”
- Approved

Budget: Mike Hood and Gary Bush

- Website, Newsletter, office supplies, etc.

General Membership Meeting:

- 2x per year and president can call special meetings if something comes up.

Permanent Committees with Chair Persons:

- Communications -???
- Finance - Gary
- Landowner -???
- OCS-ODNR -Aaron Bird (1st Gary, 2nd Kevin, Approved)
- Records -????

Old Business:

Accept: 1st: Curt, 2nd Gary

Discussion: Board member should be on Finance and Records.

Accept: all, no opposed.

Board Policy Approvals:

Motion 1st Mike, 2nd Gary

Discussion: Internal

Approved.

Dr. Hazel Barton: University of Akron to help possibly host website? Also, to possibly host the record?

Cleveland Grotto data that had been submitted to Horton since 2008 had never been submitted to the Ohio caves database.

New Business:

Review and begin organizing files and databases

- Satellite archives at Univ. of Akron or Shawnee State: Univ. of Akron interested in mainly their “greater” area, Shawnee State has talked about backing out. Will talk to both if them to find out more.
- MOU with ODNR: Have caves and need to figure out how to submit surveys and other import documents.
- Records Committee begin developing procedures for submitting and requesting data.

Develop a waiver – For doing surveys, or other liability. Curt
- can borrow waiver wording to make for OCS. Anyone to take on the project? Secretary will keep waiver forms in PDF format on Google Documents

Fill open positions: Keep pushing

- Communications Committee Chair
- Landowner Committee Chair
- Newsletter Editor

Invite other organizations – Mike has reached out to all commercial caverns, Miami County Parks, and Wittenberg.
Curt – Lake County Metro Parks, City of Twinsburg.

New Business:

Montgomery County Metro Parks. Sarah – Highland County State Parks.

Board Meetings Quarterly week or 2 in advance of GM

General Membership Quarterly.

OCS not affiliated with NSS as of now.

NSS Virtual Convention: Monday @ 1200: State Cave Survey

Adjournment:

1st: Gary

2nd: Curt

Next Board Meeting: September 7, 2020 @ 1900

General Membership Meeting ~ September 20th, 2020