

# Ohio Cave Survey | BOARD MTG. MINUTES

March 31, 2021 | 1901-1945 Hours EST | Meeting location Online via Google Meet

Meeting called by	M. Hood
Type of meeting	Board Meeting
Facilitator	M. Hood
Note taker	M. Hood

In attendance:  
M. Hood, C. Harler, G. Bush, J. Kidder, K. Lorms.

## AGENDA

Minutes approved from last meeting  
1<sup>st</sup>: Unanimous consent 2<sup>nd</sup>: N/A

### Reports:

President: Mike Hood

- Nothing to report

Vice President: Curt Harler

- Nothing to Report

Secretary: Sarah Lott

- Excused

Treasurer: Gary Bush

- Went over report emailed to membership

Directors:

- Nothing to Report

Communications Committee: Mike Hood

- Nothing to Report

Finance Committee: Gary Bush

- Nothing to report

Landowner Committee: Chad Waffen

- He talked with Curt about the NSS Landowner Award for Ohio Caverns and will look at dates to make the presentation. Chad presented his vision for the committee (the document he previously emailed to the board). Input was sought and the board thought what he presented looked good.

OCS-ODNR Liaison Committee: Aaron Bird

- He has talked with the Kentucky Speleological Survey for input and guidance, and also had them review our MOU with ODNR. Erin Hazelton, of ODNR, has asked for progress with the MOU.

Records Committee - OPEN

**Old Business:**

- Review/Approve Memorandum of Understanding with ODNR - Aaron Bird presented updates for the board to review and approve before moving forward with the MOU:

Meetings with ODNR representatives concerning the development of the OCS-ODNR MOU are always attended by at least four members of OCS, including at least two Directors. Curt Harler moved to approve. Gary Bush seconded. PASSED

2. A physical storage location for paper copies of cave- and karst-related records is identified as soon as possible and is detailed in the MOU. Ideally, this is a facility, university, or individual's home with long-term reliable curation. Since the documents will be digitized, ready access is not as important as protection of the documents. ODNR Geological Survey was presented as a possible location for long-term curation of paper documents and was enthusiastically supported during the OCS Directors meeting held on January 13th. Curt Harler moved to approve. Gary Bush seconded. PASSED

3. A plan to digitize paper copies is created, detailed in the MOU, and executed as soon as possible. Curt Harler moved to approve. Gary Bush seconded. PASSED

4. Additional "What if" scenarios are created and then the draft MOU is tested against them to determine its ability to handle a full range of conditions and criteria that may be encountered. Curt Harler moved to approve. Gary Bush seconded. PASSED

b. Charter Members who do not renew. Mike Hood reported it was decided that any charter member who does not renew will be removed from the active rolls and placed in the former member rolls. If they rejoin, they will be moved back to the active rolls.

c. Database Software and Standards - Nothing to report as we'll have to explore software options and also how it will interface with the new web page.

d. Website - Gary Bush said we are in the web consortium with five other grottos/organizations. He has the draft website put together and will send it to the board to review soon. It will not go live until it's ready to be published.

**New Business:**

a. There is an open director position as Brian Devine did not renew his membership. Mike Hood will send out the advertisement for the position in accordance with our Bylaws and Board Policy.

b. Honorary Member. Mike Hood moved that Roger McClure, the original founder of the Ohio Cave Survey in 1952, and a benefactor of the OCS, be made our first Honorary Member. Curt Harler seconded. Passed by unanimous consent. Mike will prepare the award and arrange for a presentation date with Roger.

**New Business:**

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- c. NSS Landowner Appreciation Award to Ohio Caverns. Chad Waffen will look at potential dates to present the certificate to them.
- d. General membership meetings - Dates for upcoming general membership meetings will be looked at and sent to the membership.
- e. Summer meeting in the field - Mike Hood proposed we try to hold an in-person meeting "in the field" sometime this summer. Great Saltpetre Preserve, Kentucky and a site in Adams County, Ohio, were suggested. The consensus of the board is to try to find a place around Athens, Ohio, or Adams County where we could visit some Ohio caves. More information to come.
- f. The dates for the next board and general membership meetings will be sent to the membership once they're determined.

**Adjournment:**

1<sup>st</sup>: Curt

Next Board Meeting: To Be Announced

Next General Membership Meeting: June 19<sup>th</sup> 2021, 1300 hours at Ohio Caverns, picnic pavilion.